
PHASE I: DATA SEARCH IN DOCUMENTAL DATABASES,
SEARCH ENGINES, LISTINGS...

OBJECTIVE

The main objective of this questionnaire is to evaluate eGovernment Websites performance just as political, legal and social key elements of its environment.

INSTRUCTIONS

- Read carefully all the questions.
- Explore the target Website, insisting on the proposed questions..
- Later, answer each question.
- Certain questions need complementary information that will not be found in the Website; in those cases, contact with the person in charge or authorized person and consult the complementary sources shown in the questions. The complementary information should be add, if possible, in a digital format.
- Be brief.
- Whenever a question would not be applicable to the target Website, point out it with a NA (Not Applicable) answer.
- Make the appropriate observations in the corresponding section. In some cases, those observations are compulsory, as is indicated.
- The expressions (Y, N, N/A, X) means (YES, NO, NO ANSWER, No applicable to the target Website).

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I.- INPUT INDICATORS

I.2 AREA: POLICY

INDICATOR I.2.2: Existence of specific legislation on eGovernment: Number of items
Question: How many national, autonomic, regional or local laws to regulate eGovernment there exist?
Sources: Official Gazettes, Legislation databases
Answer: 0,1,2,...
Observations: 1.- (compulsory) List of existing laws and specific articles; attach a copy (if possible)

INDICATOR I.2.3: Existence of specific rules on eGovernment: Number of items
Question: How many national, autonomic, regional or local rules to regulate eGovernment there exist?
Sources: Official Gazettes, Legislation databases
Answer: 0,1,2,...
Observations: 1.- (compulsory) List of existing rules and specific articles; attach a copy (if possible)

INDICATOR I.2.4: Reference to eGovernment in laws and rules to regulate other matters: Number of items
Question: How many national, autonomic, regional or local laws or rules to regulate other matters, but with referentes to eGovernment there exist?
Sources: Official Gazettes, Legislation databases, person of the organization in charge of the Target Website or authorized person
Answer: 0,1,2,...
Observations: 1.- (compulsory) List of existing laws or rules and specific articles; attach a copy (if possible)

INDICATOR I.2.5: Judicial decisions about eGovernment: Number of items
Question: How many judicial decisions about eGovernment there exist?
Sources: Official Gazettes, Jurisprudence databases
Answer: 0,1,2,...
Observations: 1.- (compulsory) List of existing judicial decisions; attach a copy (if possible)

INDICATOR I.2.6: Number of interventions in government collegiate bodies related to eGovernment per year: Number of items
Question: How many of interventions in government collegiate bodies related to eGovernment there exist?
Sources: Collegiate bodies records, person of the organization in charge of the Target Website or authorized person
Answer: 0,1,2,...
Observations: 1.- (compulsory) List of interventions; attach a copy (if possible)

II.- OUTPUT INDICATORS

II.6 AREA: SEARCHABILITY (EXTERNAL)

INDICATOR II.6.1: Service position in relevant for the country, institution and service, general and specialized, search engines
Question: In which position does the service appear in the most relevant search engines?
Sources: Search engines
Answer: 0-5
Observations: 1.- Range: <ul style="list-style-type: none"> ➢ 5: It appears in first place ➢ 4: It appears in the first half of the first results page ➢ 3: It appears in the second half of the first results page ➢ 2: It appears in the second results page ➢ 1: It appears in the third results page ➢ 0: It does not appear in the three first results pages 2.- Proof with Google at least 3.- (compulsory) List the used search engines and the obtained position in each one

INDICATOR II.6.2: Presence in the main eGovernment national and supranational catalogues of its area
Question: Does the service appears in the main eGovernment national and supranational catalogues of its area?
Sources: eGovernment services listing
Answer: Y/N
Observations: 1.- (compulsory) List the catalogues in which the service appears